

# FINAL INSPECTION SHEET



Bear Creek Apartments  
UNIVERSITY OF COLORADO BOULDER

## Individual Spaces:

### Vanity Area:

- Sink and vanity area cleaned and personal items / trash removed
- Hard surfaces wiped with a clean, damp cloth
- Cabinets must be cleaned inside and out
- Bedroom and vanity area vacuumed/ swept and mopped

### Bedroom:

- ALL personal items removed from walls, doors, ceiling, floor, furniture, & cabinets
- ALL personal items and trash removed
- Walls and hard surfaces wiped down clean with a wet, clean cloth
- Carpet Vacuumed
- Original furniture returned to bedroom if moved
- Bedroom door locked
- Room key returned: **\$45 charge for lost key**

## Common Areas, if entire apartment will be vacant:

### Entire Apartment:

- ALL walls wiped clean with a wet, clean cloth
- ALL decals, stickers, etc. removed from apartment
- ALL floors cleaned (vacuumed / swept and mopped)
- ALL personal items and trash removed from the apartment
- Original furniture returned to the appropriate room if moved

### Bathroom:

- Tub, toilet and floor cleaned

### Living Room:

- Hard surfaces wiped down clean with a wet, clean cloth

### Kitchen:

- Counter tops must be wiped clean
- Cabinets must be emptied and cleaned inside and out
- Hood fan, filter and surrounding area (i.e. walls & countertops) must be free of grease
- Surfaces of stove and oven must be cleaned (including drip pans & under stove top)
- Surfaces of the refrigerator must be cleaned (inside as well as outside)